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## CODE OF ETHICS AND CONDUCT FOR CAEAL ASSESSORS

I will observe the CAEAL Code of Ethics and Conduct and I confirm that:

### General Principles

1. I will be guided by the highest standards of ethics, personal honor, engineering or scientific integrity and professional conduct.
2. Honesty, integrity, loyalty, fairness, impartiality, candor, fidelity to trust, and inviolability of confidence, except when required by law, are incumbent upon my professional conduct.

### Conduct of Members in Relation to the Public

3. I will avoid and discourage sensational, exaggerated and unwarranted statements with regard to professional matters and shall not participate in unsound or illegitimate undertaking.
4. I will not knowingly permit the publication of his/her articles or reports for an unsound or illegitimate undertaking.
5. I will not give a professional opinion, make a report, or give legal testimony without being as thoroughly informed as might reasonably be expected considering the purpose for which the opinion, report or testimony is desired, and the degree of completeness of the information upon which it is based should be clear.
6. I may publish dignified business, professional or announcement cards but shall not advertise my work or accomplishments in a self laudatory or unduly conspicuous manner.
7. I will not knowingly issue false statement or false information even if directed to do so by employee or client.

### Conduct of Members in Relation to Employer or Client

8. I will protect the interest of my employer or client so far as it is consistent with the public welfare and my professional obligations and ethics.
9. If I find that my obligations to my employer or client conflicts with my professional obligations or ethics, I will have such objectionable conditions corrected or resign.
10. I will disclose to my prospective employer or client the existence of any interest which I hold. Either directly or indirectly, having pertinent bearing on such employment.
11. I will not use, directly or indirectly, any employer's or client's confidential information in any way which is competitive, adverse or detrimental to the interests of the employer or client.
12. If retained by one client I will not accept, without the client's consent, an engagement by another where there is likely to be conflict of interest.
13. Where I have made an investigation for any employer or client, I will not seek to profit economically from the information gained, unless permission to do so is granted, or until it is clear that there can no longer be a conflict of interest with the original employer or client,
14. I will not divulge information provided to him/her in confidence, except when required to do so by law. If I am from regulatory agencies and "authorities having jurisdiction" within the public sector, I may be required by law to report any contravention of the laws I am duty-bound to enforce.
15. I will engage, or otherwise advise my employer or client to engage, and co-operate with, other experts and specialists whenever the employer's or client's interest would be best served by such service.

16. I will not accept a concealed fee for referring a client or employer to a specialist or for recommending professional services other than my own.
17. If I am an elected member, I may not seek to profit through employment with the Association; however, fair and reasonable expenses will be payable at the direction of the Board.
18. I will not falsely or maliciously attempt to injure the reputation or business of another member.
19. I will freely give credit for work done by others to whom the credit is due and shall refrain from plagiarism in oral and written communications, and shall not knowingly accept credit rightfully due to another.
20. I will endeavor to co-operate with others and will encourage the ethical dissemination of useful knowledge.
21. I will endeavor to ensure that applicants for membership follow these standards and are otherwise qualified.

It is my duty and responsibility not only to uphold these standards of ethics to precept and by example, but also, where necessary, to encourage by counsel and advice to other members their adherence to such standards

**Name:** .....

**Signature:** .....

**Date:** .....